**FROM:** Department/Agency Leadership or Campaign Manager

**TO:** All Employees

**CONTENT:** 2021 CFC Results & Thank-You

**DATE TO SEND:** One week after campaign close / Finale email

**SUBJECT**: Welcome to the 2021 Combined Federal Campaign!

Dear colleagues,

The 2021 Combined Federal Campaign (CFC) has officially come to an end, and I am thrilled to reveal our final giving results and achievements!

Here at [DEPARTMENT/AGENCY], we collectively raised over [$XXM] to help those in need right here in our local communities, across our nation, and around our world! In addition, [XX THOUSAND] of you pledged [XX THOUSAND] hours of volunteer time. This is an incredible achievement, and I am proud to be part of such a caring community within our [DEPT/AGENCY].

To celebrate the success of the 2021 CFC, we are hosting a finale event on [INSERT EVENT DETAILS.] Please reach out to your campaign point-of-contact for more information.

This year’s success is a testament to the changemaker in each of you. Thank you for being the face of change for charitable causes like helping communities recover from disaster, supporting military families, ensuring education for all, and making a positive difference in our world. Your pledges will make a difference for those in need in the weeks, months, and years to come.

Finally, I want to add a sincere message of gratitude to those who served as invaluable campaign workers who led us to the resounding success of our 2021 CFC: **Thank you for serving as a CFC leader and changemaker.** Your dedication and efforts were vital to the success of the campaign and will bring help and hope to millions of people as monetary and volunteer pledges go to support the missions of thousands of participating charities.

I look forward to celebrating all that we have accomplished together on [FINALE EVENT DATE]!

Best wishes,

[Department/Agency Leadership or Campaign Manager]

[Title]

P.S. If you made a volunteer pledge through the 2021 CFC, reach out to the charity directly to learn about their volunteer options and how you can fulfill your commitment.